



Event Center Teller

Responsibilities:

Performs a variety of clerical accounting functions, such as compiling and sorting cash, calculating and verifying amounts, and posting transactions to accounts. Responsible for transporting change, pickups, and banks in a safe and timely manner

Qualifications:

- High School diploma or G.E.D or equivalent combination of education and experience
- Previous cash handling experience is mandatory
- Must display the utmost integrity due to the handling of large sums of cash
- Experience running a cash register, knowledge of processing a credit card reader and performing credit card transactions
- Ability to coordinate multiple tasks, meet production/service time schedules, and adapt to necessary and unforeseen changes
- Must have the ability to pass both a credit and criminal background